

MINUTES OF THE HOUSING AUTHORITY OF THE CITY OF SOUTH MILWAUKEE
d/b/a PARKCREST HOUSING
October 19th, 2017

MEMBERS: Kris Schell X Kelly Meyer X Joe Weirich excused
Jon Shelenske X Robert Kaebisch X

Also present: Parkcrest Housing Executive Director Peggy Holcomb and other interested parties.

1. Board Chair Kris Schell called the meeting to order at 6:26 p.m.
2. Motion made by Meyer, seconded by Kaebisch, to approve the minutes of the July 19th, 2017 meeting. All voted aye. Motion carried.
3. Item 4 (a-e). Holcomb provided information on the vacancy report, Holcomb followed up with information on the 4 garden beds indicating they were a success and the office received no complaints of children harming them. Schell suggested putting in the next newsletter information on the latest phone scams and how to avoid becoming a victim. Kaebisch moved, Meyer seconded, to receive and place on file all information related to Item 4 (a-e). All voted aye. Motion carried.
4. Item 5. Holcomb provided information on the siding replacement project; project was completed on October 11, 2017 by JM Remodeling & Construction, total \$129,702. Holcomb indicated Parkcrest would be receiving and installing 2 free, "little Libraries" in the near future, one will be placed in front of the office and the other on 7th Avenue. Holcomb and several other board members said they have books they are willing to donate.
5. Item 6. The Board reviewed the proposed flat rent schedule, Holcomb explained how the flat rent and small area fair market rents are determined by HUD. Increases would take affect at tenants next recertification if flat rent is chosen. Motion made by Shelenske seconded by Kaebisch, to adopt Resolution 17-05 adjusting the flat rent schedule for Parkcrest Housing. All voted aye. Motion carried.
6. Item 7. Motion made by Kaebisch, seconded by Shelenske at 6:38 p.m. to go into closed session pursuant to Wis. Stats. 19.85 (1)(c) for the purpose of considering the performance evaluations and compensation of the Parkcrest Staff. All voted aye. Motion carried.
7. Item 8. Motion made by Shelenske, seconded by Kaebisch to return to open session at 6:46 p.m. Motion made by Meyer, seconded by Kaebisch to approve the performance evaluations for the Parkcrest staff and to approve advancing all staff members to the next step in the salary Matrix effective January 1, 2018. All voted aye. Motion carried.
8. Item 9. Action items for next meeting; 2018 Operating Budget.
9. Next meeting scheduled: December 7th, 2017, 6:30 p.m.

10. Meyer moved, Shelenske seconded, to adjourn. All voted aye. Meeting adjourned at 6:52 p.m.

Submitted by, Peggy Holcomb, Recording Secretary