

MINUTES OF THE HOUSING AUTHORITY OF THE CITY OF SOUTH MILWAUKEE
d/b/a PARKCREST HOUSING
August 22nd, 2016 – 6:30 p.m.

MEMBERS: Kris Schell ___X___ Kelly Meyer ___X___ Joe Weirich ___X___
Jon Shelenske ___X___ Cristina Crogan ___X___

Also present: Parkcrest Housing Executive Director Peggy Holcomb and other interested parties.

1. Board Chair Kris Schell called the meeting to order at 6:30 p.m.
2. Motion made by Weirich, seconded by Shelenske, to approve the minutes of the June 20th, 2016 meeting. All voted aye. Motion carried.
3. Item 4 (a-e). Holcomb provided information on rent extensions available to tenants and late rents. Also provided answers to the Statement of Operations report and “retro rent.” Weirich moved, Shelenske seconded, to receive and place on file all information related to Item 4 (a-e). All voted aye. Motion carried.
4. Item 5. The Board reviewed Resolution 16-03 writing off uncollectable tenant rents and fees. Holcomb explained that the fees that are written off can still be paid through use of the Tax Refund Intercept Program (TRIP). Holcomb explained the time line for payments and the opportunity for tenants to make payment arrangements. Also gave information on HUD’s Enterprise Income Verification database for tenants that vacate and have a debt owed. Motion made by Crogan, seconded by Weirich, to approve Resolution 16-03 writing off uncollectable tenant rents and fees. All voted aye. Motion carried.
5. Item 6. Project(s). Holcomb provided information on bids received for the Asphalt Parking Lot Replacement Project, project awarded to the lowest responsive bidder, Poblocki Paving, in the amount of \$48,972.00. Project consisted of complete removal and replacement of 2 asphalt parking lots, restriped and numbered. Holcomb given the “ok” to pay the invoice and sign the check. One additional concrete parking lot will have to be repaired/replaced in the future, city owns or is responsible for part of the parking area, City Engineer will contact Parkcrest when that project will take place.
6. Item 7. Action items for next meeting. Staff performance evaluations and compensation.
7. Next meeting is scheduled for Monday, October 10, 2016 at 6:30 p.m.
8. Meyer moved, Crogan seconded, to adjourn. All voted aye. Meeting adjourned at 6:50 p.m.

Submitted by, Kris Schell, Recording Secretary

