

MINUTES OF THE HOUSING AUTHORITY OF THE CITY OF SOUTH MILWAUKEE
d/b/a PARKCREST HOUSING
July 19th, 2017

MEMBERS: Kris Schell _____X___ Kelly Meyer _____X___ Joe Weirich _____X___
Jon Shelenske _excused___ Robert Kaebisch __X_____

Also present: Parkcrest Housing Executive Director Peggy Holcomb and other interested parties.

1. Board Chair Kris Schell called the meeting to order at 6:25 p.m.
2. Motion made by Weirich, seconded by Meyer, to approve the minutes of the May 8th, 2017 meeting. All voted aye. Motion carried.
3. Item 4 (a-e). Holcomb provided information on the vacancy report, Schell questioned how long a tenant can stay in unit if they do not pay rent, Holcomb indicated that if rent is not received by the end of the day on the 5th of the month a tenant is issued a late rent notice (14-day quit or pay.) Holcomb followed up with information on the garden beds; 4 garden beds were donated and delivered through Victory Gardens Initiative and Home Depot, tenants have planted their gardens and they are doing well. Meyer moved, Weirich seconded, to receive and place on file all information related to Item 4 (a-e). All voted aye. Motion carried.
4. Item 5. Holcomb provided information on the siding replacement project; project awarded to JM Remodeling & Construction, total \$129,702, tentative start date August 7th with 4 weeks to complete (weather permitting.) Project will be paid with CF2017 grant and LGIP savings.
5. Item 6. Capital Funds awarded for FY2017 = \$75,488. Funds are approved annually. Motion made by Weirich, seconded by Kaebisch, to approve Resolution 17-03 authorizing the Executive Director to accept and utilize capital funds awarded for FY2017. All voted aye. Motion carried.
6. Item 7. "Emergency Transfer Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault or Stalking" reviewed. Holcomb indicated this is a HUD requirement. Motion made by Kaebisch, seconded by Weirich to approve Resolution 17-04 adopting the "Emergency Transfer Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault or Stalking." All voted aye. Motion carried.
7. Item 8. Action items for next meeting;
8. Next meeting scheduled: October 16th, 2017, 6:30 p.m.
9. Meyer moved, Kaebisch seconded, to adjourn. All voted aye. Meeting adjourned at 6:40 p.m.

Submitted by, Peggy Holcomb, Recording Secretary